



University of Stuttgart
Germany

C@MPUS

Application Manual

For self-financed applicants

Winter Term 2025/2026



**M.Sc. International Program
"Air Quality control, Solid Waste and Waste Water Process Engineering"**

Version date: 14.05.2024

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General Information for Applicants

The application process consists of two stages:

STAGE 1: COMPLETION OF APPLICATION FOR ADMISSION TO WINTER TERM 2025/2026 IN THE C@MPUS ONLINE APPLICATION PORTAL

STAGE 2: POSTAL SUBMISSION OF SELECTED APPLICATION DOCUMENTS TO THE M.Sc. WASTE OFFICE

The M.Sc. WASTE Office has prepared this manual to briefly guide you through the steps in the C@MPUS application portal (Stage 1). The procedure is divided in two parts:

- Part 1: How to register at the C@MPUS system.
- Part 2: How to enter your data, in order to complete your application for the M.Sc. WASTE program.

Please note:

- **Only if Stage 1 AND Stage 2 are done**, the application for M.Sc. WASTE is complete. Please carefully follow the instructions on this document for a successful application for self-financed studies.
- In case you have only entered your data at the C@MPUS online portal, please bear in mind that you must also send the required application documents to the M.Sc. WASTE Office no later than **February 15th, 2025 (23:59 (midnight) CET Central European Time)**.
- Please **do not send the required documents for Stage 2 before having completed Stage 1**. You will be asked to provide your **applicant number** and **application number**, both available after successfully completing the online application in C@MPUS, in the Short Application Form (downloadable from the M.Sc. WASTE website):

<https://www.waste.uni-stuttgart.de/>

The full list of necessary documents can be found here. Please submit the **required documents for Stage 2** by post to the following address:

**M.Sc. WASTE Office
Admissions Committee
Universität Stuttgart
Institut für Feuerungs- und Kraftwerkstechnik
Pfaffenwaldring 23
D-70569 Stuttgart
Germany**

The Admissions Committee will only decide upon applications received on time. Please consider shipping times to ensure your documents arrive before the deadline.

You will be informed via C@MPUS on whether you were admitted or rejected for our Master Study Program. The M.Sc. WASTE Office Team will inform you once your application is complete. Applications will be processed only after February 15th, 2025. **Do not expect any results before end of April 2025.**

Directions

Please follow the instructions in order to register successfully. Further information for the online application can be found by clicking on the blue “i” symbols or on the blue highlighted links in C@MPUS.

VERY IMPORTANT:

While you are working on C@MPUS, **never go back using your browser** because progress will not be saved and you will have to start over. Always use the *Back* button in the C@MPUS platform in case you need to go back.

The screenshot shows the 'ONLINE APPLICATION' interface for 'Higher education entrance qualification'. The form is divided into several sections: 'Start of course', 'Select degree program', 'Personal data', 'Correspondence address', 'Higher education entrance qualification', 'Qualification', 'Previous background', and 'Entrance qualification for Master's programmes'. The 'Higher education entrance qualification' section is highlighted with a red dashed box and contains the following text: 'Please enter what type of higher education entrance qualification you hold and when and where you have obtained it. More information Higher education entrance qualification'. Below this text are two radio button options: 'I have obtained a German Higher Education Entrance Certificate' (selected) and 'I have obtained a foreign higher education entrance qualification'. The 'Qualification' section contains several input fields: 'Name of certificate (original name)' (1 to 100 characters), 'Date of certificate' (Format: DD.MM.YYYY), 'Average grade (GPA)' (from 1.0 to 4.0), 'Total score' (from 900), 'Name of school' (1 to 100 characters), 'Location of school' (1 to 100 characters), 'Country of school' (not specified), and 'Division' (Please select). The 'Back' button is highlighted with a red dashed box.

We wish you success in your application.

Sincerely,
M.Sc. WASTE Office Team

FAQs

General FAQs on the application process:

For further questions about the application process for the M.Sc. WASTE program, please check our FAQ document on our website:

https://www.waste.uni-stuttgart.de/download/FAQs_30-04-2024.pdf

Specific FAQs on the C@MPUS portal:

If you experience any difficulties with the C@MPUS system while you proceed with your application steps, please check the C@MPUS platform FAQs:

<https://www.uni-stuttgart.de/en/study/application/online/faq/>

If your question(s) could not be answered with the information in the links above, or if you have any other technical problems with C@MPUS, please send an email to:

support(at)campus.uni-stuttgart.de

Part 1: Registration at C@MPUS

STEP 01 / ACCESS THE PORTAL

Please follow the link <https://campus.uni-stuttgart.de> to access the C@MPUS portal.

Universität Stuttgart C@MPUS Anmelden

Willkommen in C@MPUS,
dem Campus-Management-Portal der Universität Stuttgart

für die durchgängige informationstechnische Unterstützung der Prozesse zur Verwaltung von Studium und Lehre.

Studierende und Beschäftigte
melden sich mit dem persönlichen Nutzerkonto der Universität Stuttgart (z.B. ac123456, st987654) an.

Bewerber*innen für ein Studium,
die weder an der Universität Stuttgart studieren noch beschäftigt sind, müssen sich zunächst registrieren.
Ehemalige Studierende, die sich erneut für ein Studium an der Universität Stuttgart bewerben wollen und deren Nutzerkonto nicht mehr aktiv ist, starten ebenfalls mit der Registrierung und folgen dann bitte den Anweisungen in der Bestätigungs-E-Mail.

Ohne Anmeldung
können Sie sich im Detail über das Studienangebot der Universität Stuttgart informieren.

Weitere Informationen
haben wir in der Dokumentation bereit gestellt.

Anmelden

Benutzername

Kennwort

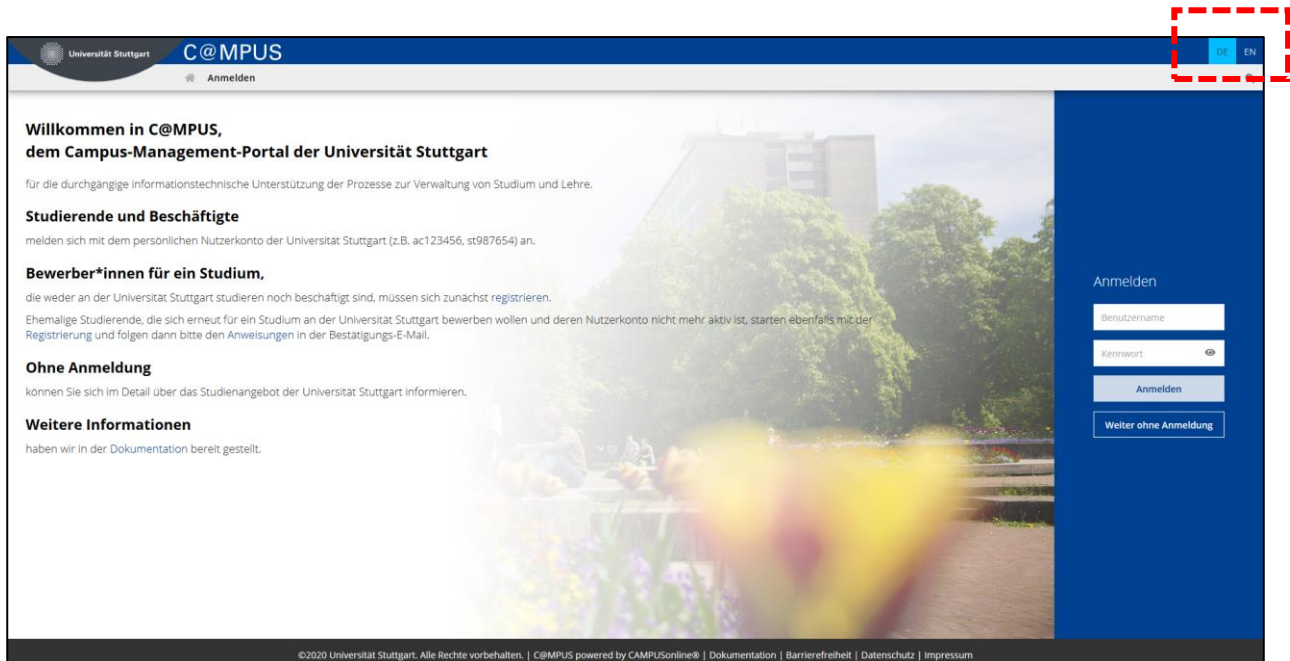
Anmelden

Weiter ohne Anmeldung

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STEP 02 / LANGUAGE SETTING

Once you access the portal, make sure the language is set to English, if you are not fluent in German. If you find German as default, please click [EN] in the toolbar in the upper right corner to select English.



The screenshot shows the C@MPUS portal interface. At the top left, there is a logo for 'Universität Stuttgart' and the text 'C@MPUS'. Below this is a navigation bar with an 'Anmelden' button. In the top right corner, there is a language selector with 'DE' and 'EN' options, where 'EN' is highlighted by a red dashed box. The main content area features a large background image of a building and trees. The text on the page includes a welcome message, instructions for students and employees, and a login form on the right side. The footer contains copyright information and links to documentation, accessibility, privacy, and imprint.

Universität Stuttgart C@MPUS Anmelden

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dem Campus-Management-Portal der Universität Stuttgart

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Ohne Anmeldung
können Sie sich im Detail über das Studienangebot der Universität Stuttgart informieren.

Weitere Informationen
haben wir in der Dokumentation bereit gestellt.

Anmelden

Benutzername

Passwort

Anmelden

Weiter ohne Anmeldung

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STEP 03 / REGISTRATION ACCESS

In order to start your registration, click **[register]**.

University of Stuttgart
Germany

C@MPUS

DE EN

Log in

Welcome to C@MPUS,
the Campus Management Portal of the University of Stuttgart

which provides continuous IT Support to the administrative processes involved in academic affairs and teaching.

Students and Employees
log in using your University of Stuttgart user account (ex. ac123456.st987654).

Applicants
that do not already study or work at the University of Stuttgart will first need to register.
Former students who wish to reapply but no longer have an active user account should re-register and then follow the instructions provided in the confirmation email.

Without registering
you can access detailed information about the courses offered at the University of Stuttgart.

Further information
can be found in the documentation.

Log in

User name

Password

Log in

Continue without login

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STEP 04 / CREATE A NEW APPLICANT ACCOUNT

Fill in your data in order to create a new applicant account.

Remember to capitalise names, places, etc., and to separate words with spaces, not commas. Otherwise, the system will not accept the data. **Yellow fields are mandatory.**

Please enter your last name(s) and first name(s) exactly as they are written in your passport. **Your name(s) cannot be changed later on.**

Please also note that you must use a valid email address (preferably your personal email and not one from your former university). The University of Stuttgart will communicate with you (starting with the application process up until enrolment in case of a successful application) via this email address so it is absolutely necessary that you have unlimited access to it. **Your email cannot be changed later on.**

You can select your preferred language for the C@MPUS platform, so that it will be already set the next time you log in.

Read the data protection declaration of the University of Stuttgart and continue with the process by clicking on **[Confirm Data]**.

University of Stuttgart
Germany

C@MPUS

Registration - basic user / C@MPUS V2.00

Login DE

Master data

Mr./Mrs./Ms.

First name

Last name

Date of birth
Format: DD.MM.YYYY

Maiden name

Account data

Email address

Preferred language

Note

With submitting your data, you confirm that you have read and accepted the data protection declaration of the University of Stuttgart: <https://www.student.uni-stuttgart.de/studienorganisation/datenschutz/erklaerung>.

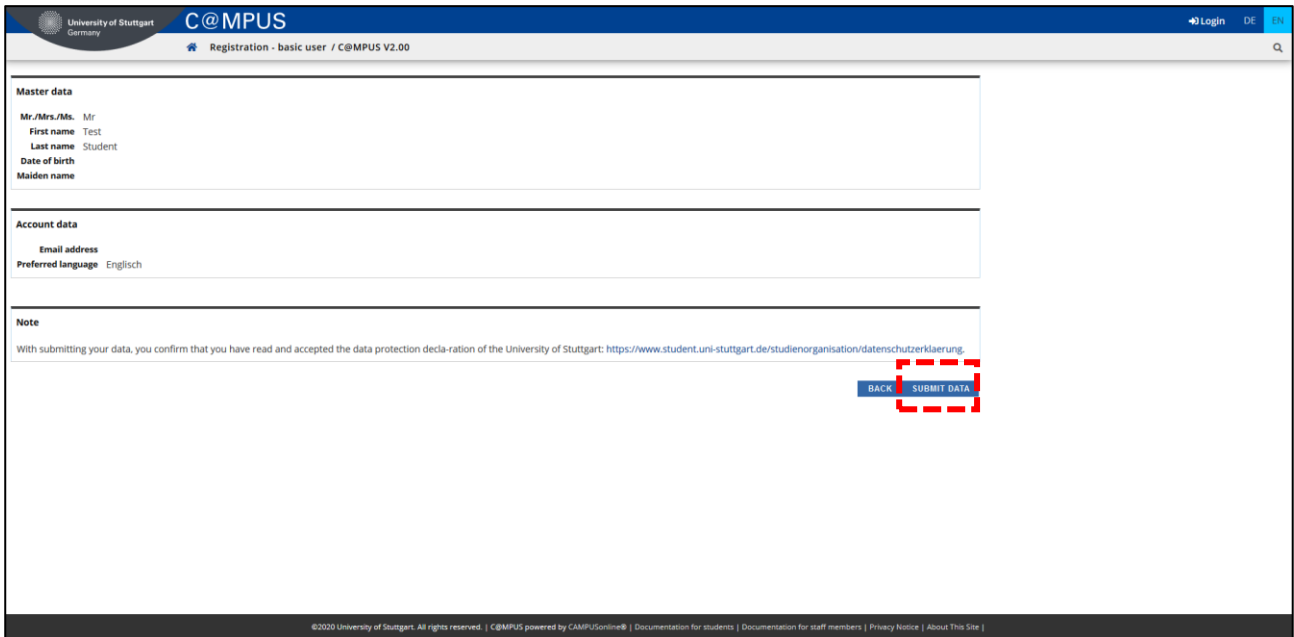
CONFIRM DATA

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STEP 05 / DATA REVIEW

Please carefully check your data in this screen. Once you submit the C@MPUS registration form, **you will not be able to change your name(s) again.**

If everything is in order, continue by clicking on **[Submit Data]**.



The screenshot shows the C@MPUS registration form data review screen. The header includes the University of Stuttgart logo and the text 'C@MPUS' and 'Registration - basic user / C@MPUS V2.00'. The form is divided into three sections: 'Master data', 'Account data', and 'Note'. The 'Master data' section contains fields for 'Mr./Mrs./Ms.', 'First name', 'Last name', 'Date of birth', and 'Maiden name'. The 'Account data' section contains fields for 'Email address' and 'Preferred language'. The 'Note' section contains a message about data protection and a link to the data protection declaration. At the bottom right of the 'Note' section, there are two buttons: 'BACK' and 'SUBMIT DATA'. The 'SUBMIT DATA' button is highlighted with a red dashed box.

University of Stuttgart
Germany

C@MPUS

Registration - basic user / C@MPUS V2.00

Login DE

Master data

Mr./Mrs./Ms. Mr
First name Test
Last name Student
Date of birth
Maiden name

Account data

Email address
Preferred language Englisch

Note

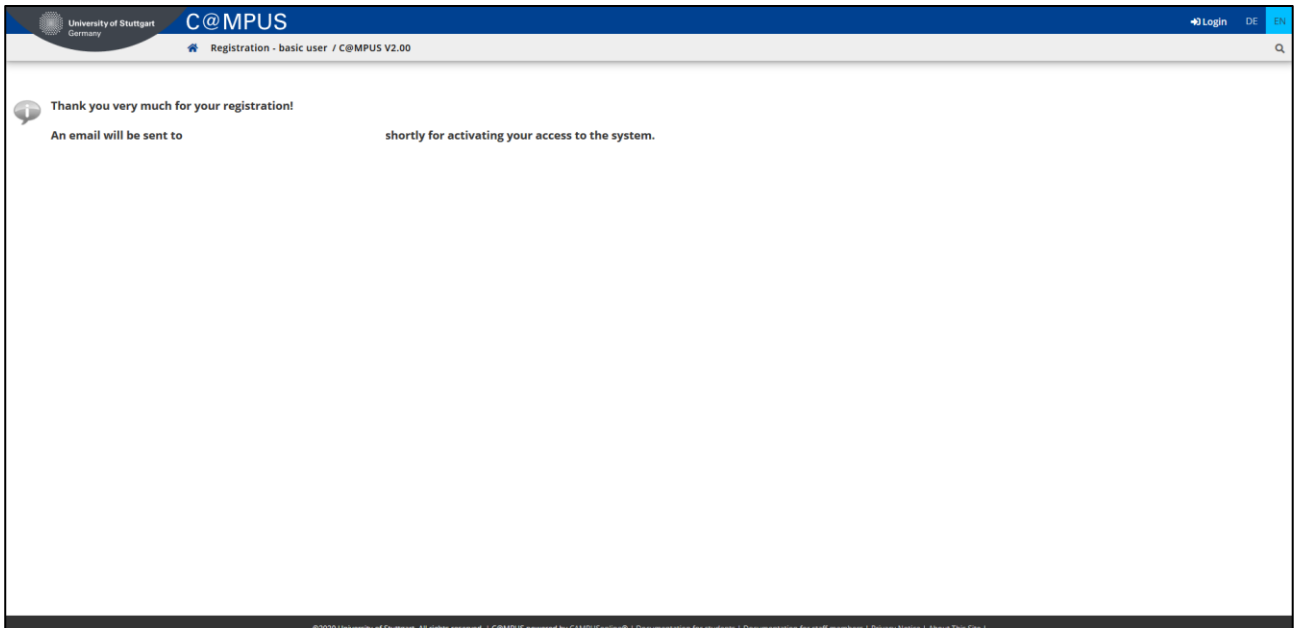
With submitting your data, you confirm that you have read and accepted the data protection declaration of the University of Stuttgart: <https://www.student.uni-stuttgart.de/studienorganisation/datenschutzerklaerung>.

BACK SUBMIT DATA

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STEP 06 / COMPLETION OF REGISTRATION

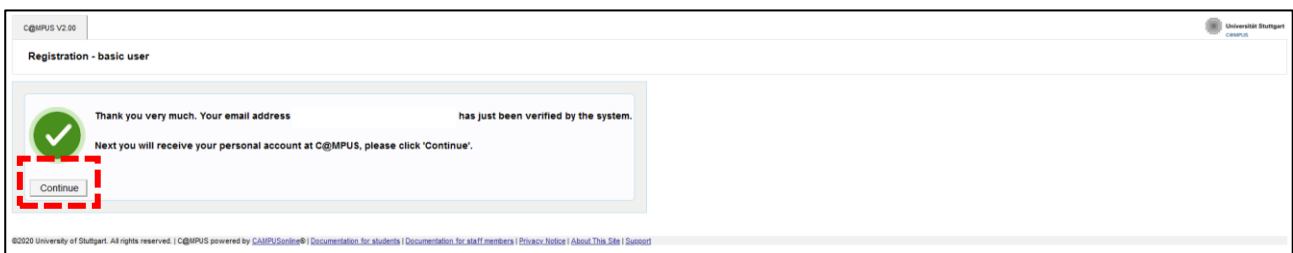
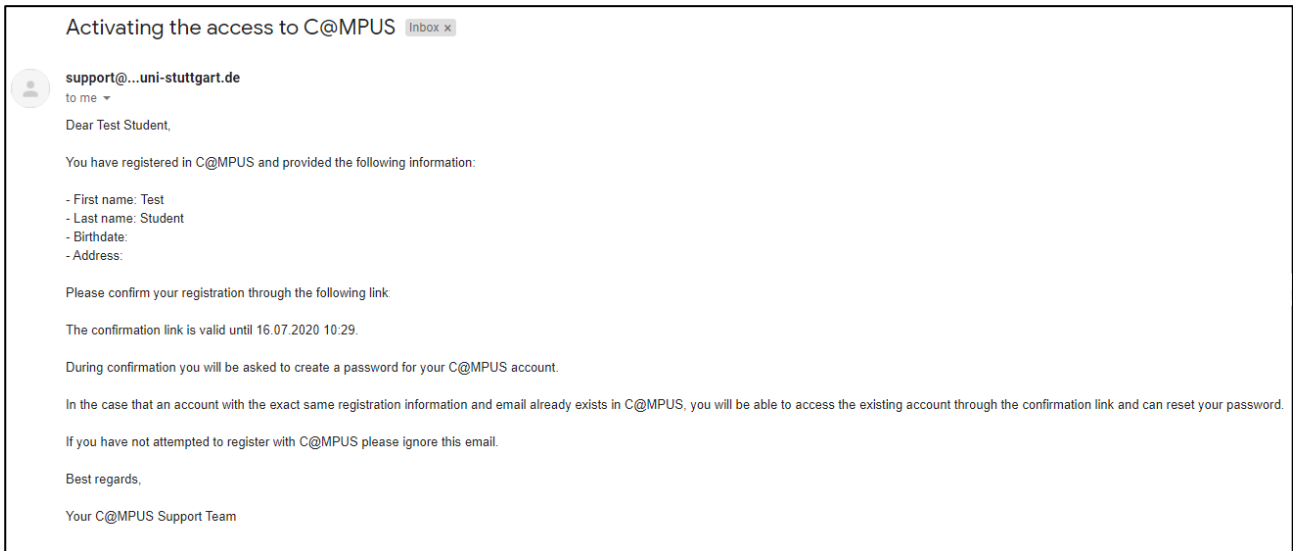
Now your registration is complete and you will receive an activation link at the email address you provided. You can close this window now.



STEP 07 / ACCOUNT CONFIRMATION

Please check your email. Click the link included in the email to confirm your account.

Keep in mind the expiration date of the link. After clicking on it, press [**Continue**] to set up your password.



STEP 08 / ACCOUNT – SET PASSWORD

A password needs to be set after the confirmation of your account. Please, select your password according to the following criteria:

Required:

- Min. 8, max. 40 characters
- At least 3 letters
- At least 1 number
- At least 1 special character from `!#$%&()*+,-./:;<=>?@[\\]^_`{|}~`
- Must not contain your first name, last name, username or day of birth

Recommended:

- Avoid using parts of your first name or last name
- Avoid using parts of words (more than three letters in a row) which may be found in German or English dictionaries

Please do not forget to save. You will be logged in automatically after clicking on **[Save]**.

The screenshot shows a web form titled "Account reactivation" for a "Basic user". The form contains the following elements:

- User name:** kka1e6y7
- Password:** [Empty text input field]
- Confirm new password:** [Empty text input field]

Below the input fields, there is a section titled "Please choose the password according to the following criteria." with two sub-sections:

- Required:**
 - min 8, max 40 characters
 - at least 3 letters
 - at least 1 number
 - at least 1 special character (additional to numbers and letters) from `!#$%&()*+,-./:;<=>?@[\\]^_`{|}~`
 - must not contain your first name, last name, username or day of birth
- Recommendations:**
 - Also parts of first or last names should not be used.
 - You should not use parts of words (more than 3 letters) which can be found in (English or German) dictionaries.

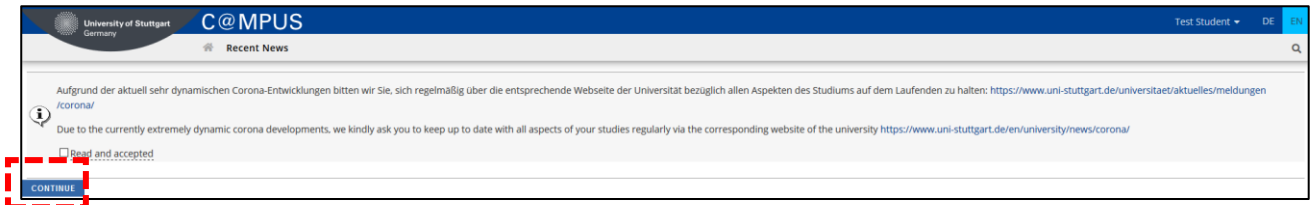
At the bottom of the form, there is a note: "Please choose a strong password and keep it secret. To detect potential abuse, we always show you your last login and, in case, failed logins." Below this note are two buttons: "Save" and "Cancel".

At the bottom of the page, there is a footer: "©2020 University of Stuttgart. All rights reserved. | C@MPUS powered by CAMPUSonline® | Documentation for students | Documentation for staff members | Privacy notice | About This Site | Support"

Part 2: Application to the Study Program

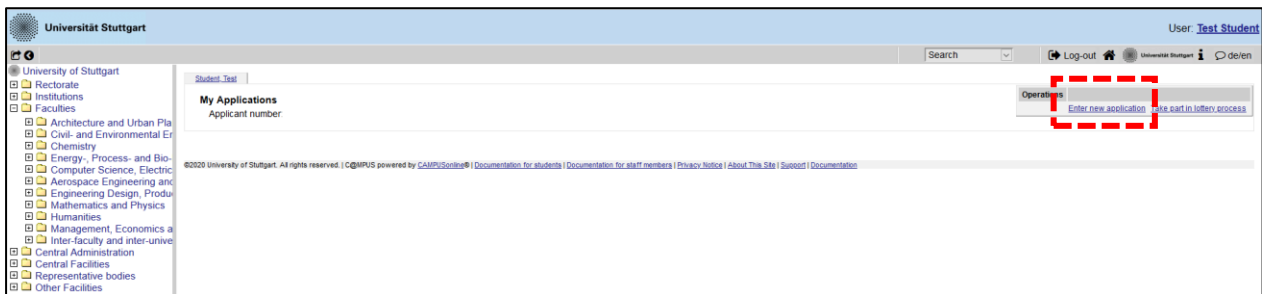
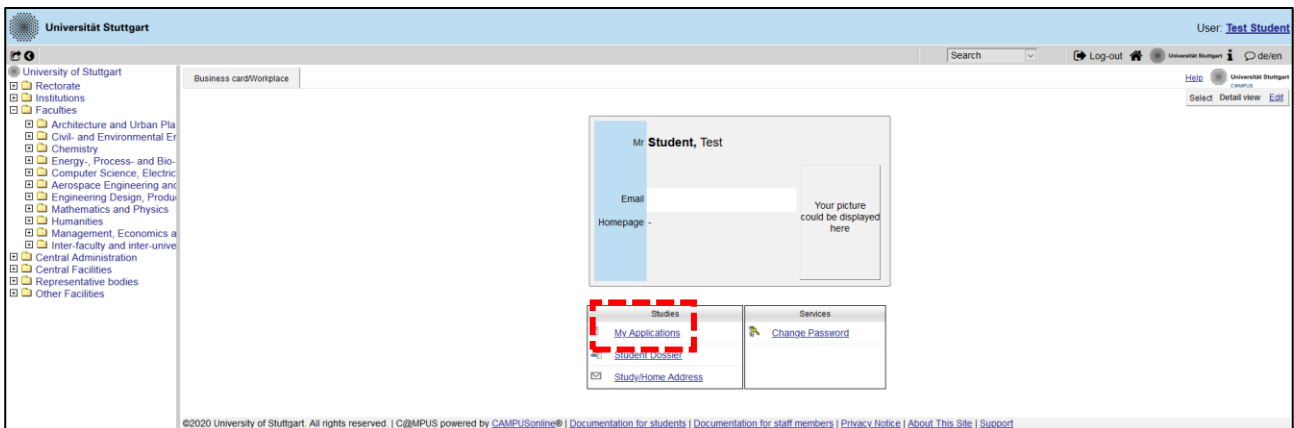
STEP 09 / WARNING ABOUT POSSIBLE CHANGES DUE TO CORONA

A warning about changes due to Corona will show up. You can check the “Read and accepted” box to prevent reading the warning the next time you log in. Click on **[Continue]** to advance to your homepage. Please notice that this message is temporary and might change according to the situation.



STEP 10 / ACCOUNT – HOME SCREEN

From the following screen you can access the application platform. Click on [My Applications] and, in the following screen, on [Enter new application] to continue.



STEP 11 / ONLINE APPLICATION – START OF COURSE

This page lets you select the semester for which you are applying at the University of Stuttgart. Choose **Wintersemester 2025/26** (winter term 2025/26) and click [**Continue**] to go on with your application.

The screenshot displays the 'ONLINE APPLICATION' interface for the University of Stuttgart. On the left, a navigation menu lists various university departments. The main content area is titled 'Start of course' and contains the following text:

Please choose the semester for which you wish to apply at the University of Stuttgart. Please note that there are degree programs which might not be offered in every semester or for which you can only apply for a higher semester. Bachelor programs at the University of Stuttgart usually start in winter semester. Most International Master of Science programs only start in the winter semester.

The 'Start of course' dropdown menu is highlighted with a red dashed box and currently shows 'Wintersemester 2021/22'.

When applying, please consider the upper limit of

- max. 6 undergraduate programmes subject to NC for the first semester

If you exceed the upper limit with this application you may have to withdraw another application before you will be able to continue with this one.

Please note that you can only file one application each for the first and for a higher subject-specific semester.

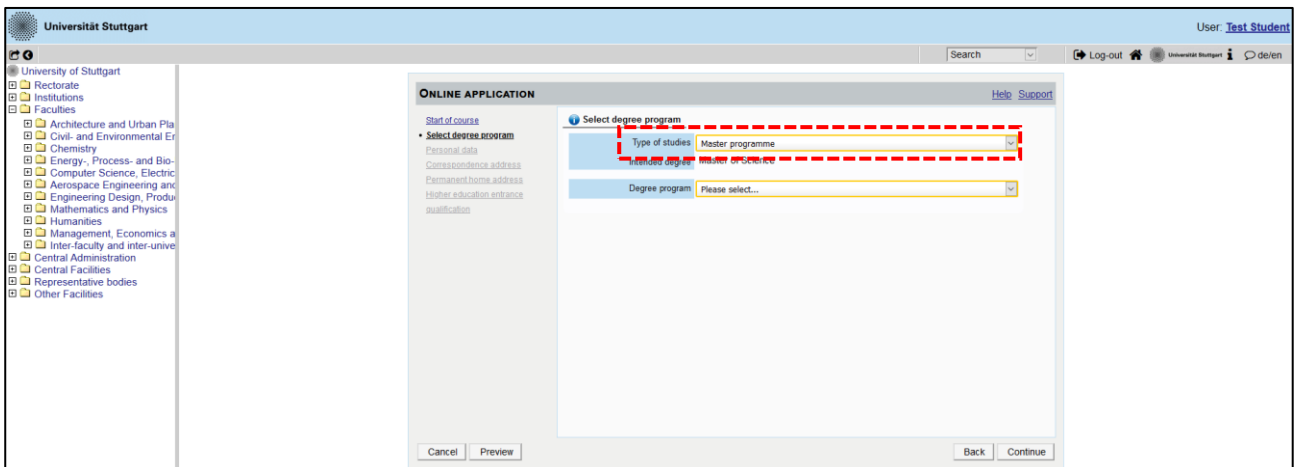
NOTE: The State of Baden-Württemberg charge **tuition fee for international students from non-EU countries** (1.500 Euro/semester) as well as tuition fee for a Second Degree (650 Euro/semester). Please, find more information here:
<https://www.student.uni-stuttgart.de/studienorganisation/formalitaeten/gebuehren-und-beitraege/studiengebuehren/>

At the bottom of the form, there are buttons for 'Cancel', 'Preview', 'Back', and 'Continue'. The 'Continue' button is highlighted with a red dashed box.

STEP 12 / ONLINE APPLICATION – SELECT DEGREE PROGRAM

Please select:

- *Type of studies* → Master program



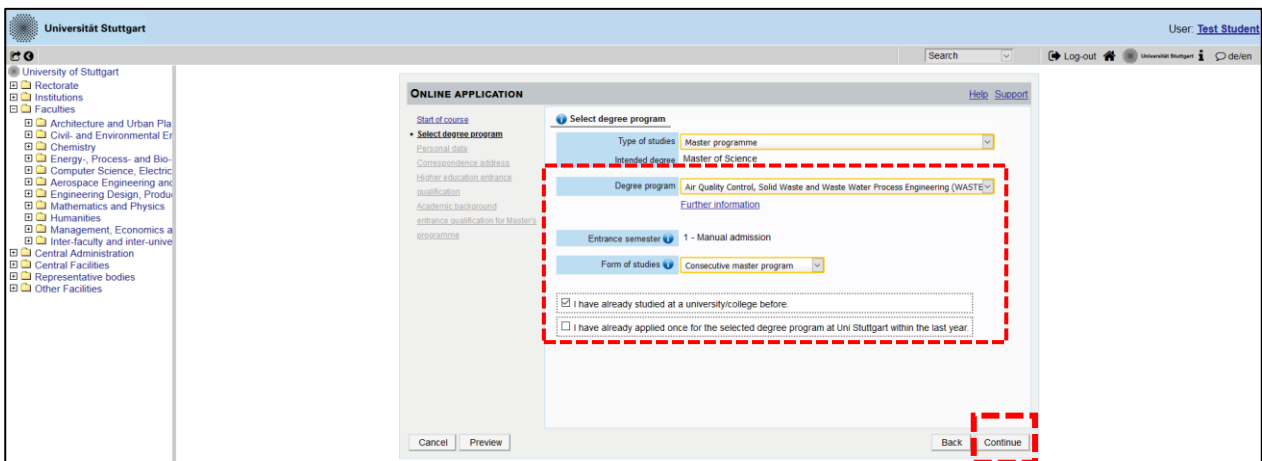
The screenshot shows the 'ONLINE APPLICATION' interface for Universität Stuttgart. The user is logged in as 'Test Student'. The left sidebar lists various faculties and departments. The main content area is titled 'Select degree program' and includes several dropdown menus: 'Type of studies' (set to 'Master programme'), 'Intended degree' (set to 'Master of Science'), and 'Degree program' (set to 'Please select...'). A red dashed box highlights the 'Type of studies' dropdown.

After having selected the type of studies, more boxes will appear and you are required to select:

- *Intended degree* → Master of Science
- *Degree program* → Air Quality Control, Solid Waste and Waste Water Process Engineering
- *Form of studies* → Consecutive master program

Please note:

The box “I have already studied at a university/college before” is pre-selected. If you already applied for our Master program within the last year, please select the second box accordingly. When you are done, please click [Continue].



The screenshot shows the 'ONLINE APPLICATION' interface for Universität Stuttgart. The user is logged in as 'Test Student'. The left sidebar lists various faculties and departments. The main content area is titled 'Select degree program' and includes several dropdown menus: 'Type of studies' (set to 'Master programme'), 'Intended degree' (set to 'Master of Science'), 'Degree program' (set to 'Air Quality Control, Solid Waste and Waste Water Process Engineering (WASTE)'), 'Entrance semester' (set to '1 - Manual admission'), and 'Form of studies' (set to 'Consecutive master program'). A red dashed box highlights the 'Degree program' dropdown. Below the dropdowns, there are two checkboxes: the first is checked and labeled 'I have already studied at a university/college before', and the second is unchecked and labeled 'I have already applied once for the selected degree program at Uni Stuttgart within the last year'. A red dashed box highlights the 'Continue' button at the bottom right.

STEP 13 / ONLINE APPLICATION – PERSONAL DATA

Please check again your personal data and fill in the rest of the information. Here you can only choose your academic titles to appear before or after your name (e.g. Bachelor's titles always appear after the name). Please only include titles for which you can provide a certificate as proof.

Finally, click **[Continue]**.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The user is logged in as 'Test Student'. The 'Personal data' section is highlighted with a red dashed box. The form contains the following fields:

- Academic degree in front of the name: Please select...
- First name: Test
- Last name affix: Student
- Surname: Student
- Academic degree after the name: Please select...
- Date of birth: [Date picker]
- Gender: male
- Place of birth: Stuttgart
- Country of birth: Germany
- Maiden name: Germany
- 1st nationality: Germany
- 2nd nationality: Please select...

At the bottom right of the form, there are 'Back' and 'Continue' buttons, with the 'Continue' button highlighted by a red dashed box. The left sidebar shows a navigation menu for the University of Stuttgart, including Rectorate, Institutions, Faculties, and various departments like Architecture and Urban Planning, Civil and Environmental Engineering, Chemistry, Energy, Process- and Bio-Engineering, Computer Science, Aerospace Engineering, Engineering Design, Mathematics and Physics, Humanities, Management, Economics and Inter-faculty and inter-university cooperation, Central Administration, Central Facilities, Representative bodies, and Other Facilities.

STEP 14 / ONLINE APPLICATION – CORRESPONDENCE ADDRESS

Please enter your correspondence address. The University will communicate with you during your studies at this address (semester address), so it has to be **always up to date**.

When you apply, you can enter any valid postal address you have at the moment of the application. It can be changed later on.

Please enter your actual telephone number with country code + dialing code + number without any other characters in between and without signs between the numbers. For example: 004971168583370 for the country code +49 (Germany) + dialing code 0711 + number 83370.

In case your semester address corresponds with your home address, please tick the box at the bottom. Otherwise, just press **[Continue]**.

The screenshot shows the 'ONLINE APPLICATION' interface for 'Universität Stuttgart'. The user is logged in as 'Test Student'. The main content area is titled 'Correspondence address' and contains the following fields:

- Correspondence address (semester address)**
 - Mail delivery c/o
 - Street and number
 - Postal Code/City
 - Country/State (Please select)
 - Region (Please select)
- Telephone number**
- E-mail address**
- Confirmed email address**

At the bottom of the form, there is a checkbox: My correspondence address (during the semester) is identical with my permanent home address.

Navigation buttons include 'Cancel', 'Preview', 'Back', and 'Continue'. The 'Continue' button is highlighted with a red dashed box.

STEP 14-1 / ONLINE APPLICATION – PERMANENT HOME ADDRESS

Please note: this step will only appear if your home address is not identical with your correspondence address. Please fill in this box too and **[Continue]**.

The screenshot displays the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', and 'Faculties'. The main content area is titled 'ONLINE APPLICATION' and includes a list of application steps: 'Start of course', 'Select degree program', 'Personal data', 'Correspondence address', and 'Permanent home address'. The 'Permanent home address' step is currently active and highlighted with a red dashed box. This step contains a sub-section 'Home address' with the following fields: 'Mail delivery c/o', 'Street and number', 'Postal Code/City', 'Country/State' (with a dropdown menu), and 'Region' (with a dropdown menu). The 'Continue' button at the bottom right of the form is also highlighted with a red dashed box. Other buttons visible are 'Cancel', 'Preview', and 'Back'.

STEP 15 / ONLINE APPLICATION – HIGHER EDUCATION ENTRANCE QUALIFICATION

Please enter what type of higher education entrance qualification you hold, when and where you have obtained it. In Germany, this is your “Abitur”.

A foreign higher education entrance qualification is the formal term for your "school leaving certificate", for example a high school degree or the certificate of a university admission test. Generally, all the requirements that students have to fulfil in their home country in order to be admitted for studies of an academic subject at a university, also apply in Germany.

Case 1 (GERMAN higher education entrance qualification):

In case you have a German higher education entrance qualification (“Abitur”), please select this option and fill in the boxes that appear.

After completing the information, move to the next step clicking on **[Continue]**.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The 'Higher education entrance qualification' section is highlighted with a red dashed box. It contains the following text: 'Please enter what type of higher education entrance qualification you hold and when and where you have obtained it. More information: higher education entrance qualification'. Below this, there are three radio button options: 'I have obtained a German Higher Education Entrance Qualification.' (which is selected), 'I have obtained a foreign higher education entrance qualification.', and 'Master craftpersons or persons with similar qualification are allowed to apply for every study program.'. Below the options are several input fields: 'Type' (Please select...), 'Name of certificate (original name)' (1 to 100 characters), 'Date of certificate' (Format: DD.MM.YYYY), 'Average grade (GPA)' (from 1.0 to 4.0), 'Total score' (from 900), 'Name of school' (1 to 100 characters), 'Location of school' (1 to 100 characters), 'Country of school' (not specified), and 'Region' (Please select...). The 'Continue' button is also highlighted with a red dashed box.

Case 2 (FOREIGN higher education entrance qualification):

In case you have a foreign higher education entrance qualification, please select respectively the option closest to your situation. You can choose between **preparatory college** (general or subject specific) and **school abroad** (general or subject specific). Choose the most appropriate and complete the details in the boxes below.

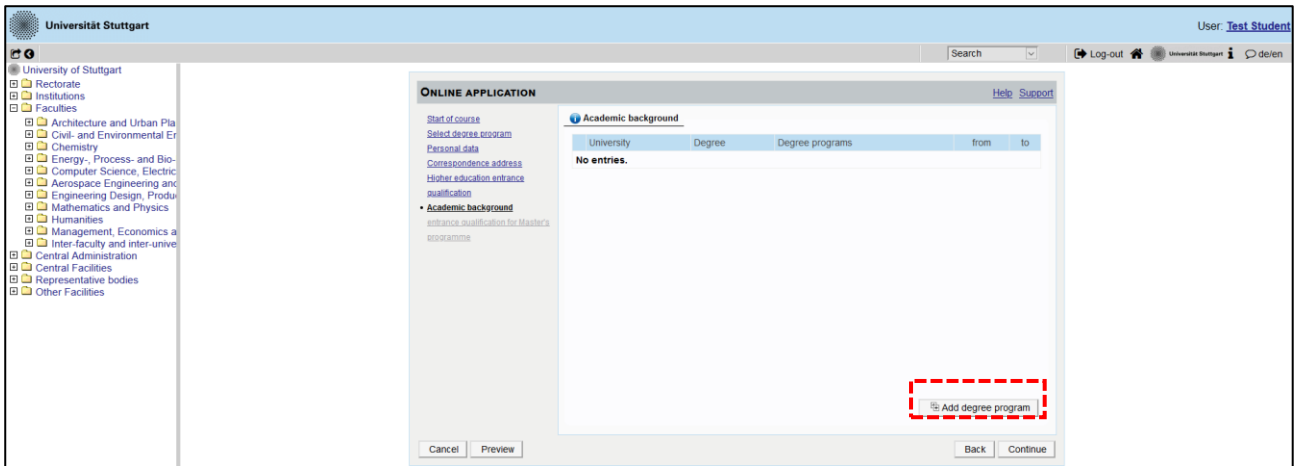
After completing the information, move to the next step clicking on **[Continue]**.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The 'Higher education entrance qualification' section is highlighted with a red dashed box. It contains the following text: 'Please enter what type of higher education entrance qualification you hold and when and where you have obtained it. More information: higher education entrance qualification'. Below this, there are three radio button options: 'I have obtained a German Higher Education Entrance Qualification.', 'I have obtained a foreign higher education entrance qualification.' (which is selected), and 'Master craftpersons or persons with similar qualification are allowed to apply for every study program.'. Below the options are several input fields: 'Type' (Please select...), 'Name of certificate (original name)' (1 to 100 characters), 'Date of certificate' (Format: DD.MM.YYYY), 'Average grade (GPA)' (from 1.0 to 4.0), 'Name of school' (1 to 100 characters), 'Location of school' (1 to 100 characters), 'Country of school' (not specified), and 'Region' (Please select...). The 'Continue' button is also highlighted with a red dashed box.

STEP 16 / ONLINE APPLICATION – ACADEMIC BACKGROUND

By default, there are no entries. It is important to make at least one entry for your Bachelor studies. Otherwise, you cannot continue with the application.

In order to enter your academic background, click **[Add degree program]** and fill the necessary data.

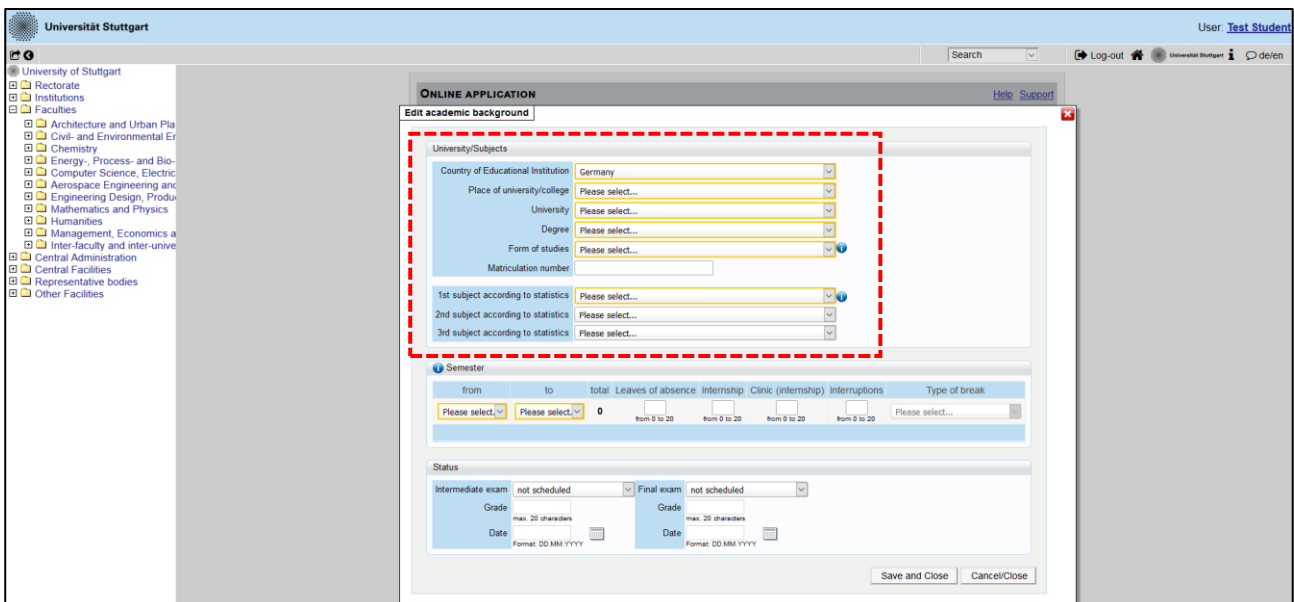


The screenshot shows the 'ONLINE APPLICATION' interface for 'Universität Stuttgart'. The user is logged in as 'Test Student'. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Institutions', 'Faculties', and 'Other Facilities'. The main content area is titled 'Academic background' and features a table with columns for 'University', 'Degree', 'Degree programs', 'from', and 'to'. The table currently contains 'No entries.' A red dashed box highlights the 'Add degree program' button at the bottom right of the table area. Below the table are 'Cancel' and 'Preview' buttons, and at the very bottom are 'Back' and 'Continue' buttons.

University/ Subjects

Please select/type:

- Country → Please select the country of your university
- Place of university/college → Please select the location of your university
- University → Please select the name of your university
- Degree → Please select the type of degree
- Form of studies → First Degree. For further degrees, add new entries with the corresponding information
- 1st subject (Major) → Name of your study program
- 2nd subject → Optional: enter the name of your first specialization
- 3rd subject → Optional: enter the name of your second specialization



The screenshot shows the 'ONLINE APPLICATION' interface with the 'Edit academic background' form open. The form is titled 'University/Subjects' and contains several fields: 'Country of Educational Institution' (set to Germany), 'Place of university/college' (Please select...), 'University' (Please select...), 'Degree' (Please select...), 'Form of studies' (Please select...), and 'Matriculation number' (text input). Below these are three subject fields: '1st subject according to statistics', '2nd subject according to statistics', and '3rd subject according to statistics', each with a 'Please select...' dropdown. The 'Semester' section includes 'from' and 'to' dropdowns, a 'total' field (set to 0), and fields for 'Leaves of absence', 'Internship', 'Clinic (internship)', and 'Interruptions', each with a 'from 0 to 20' dropdown and a 'Type of break' dropdown. The 'Status' section has 'Intermediate exam' and 'Final exam' dropdowns (both set to 'not scheduled'), 'Grade' fields (max 20 characters), and 'Date' fields (format: DD.MM.YYYY). At the bottom are 'Save and Close' and 'Cancel/Close' buttons. A red dashed box highlights the 'University/Subjects' form area.

Semester

In Germany the term “WS” means winter term (from October 1st to March 31st) and “SS” means summer term (from April 1st to September 30th). If you have a different system in your country, please try to choose according to the German system, e.g. if you started with your study program in March 2010, this would be WS2009/10.

If applicable, please enter the number of leave/internship/hospital internship/break terms during your studies:

- Leave: terms on leave approved by the university
- Internship: internships for a period of one term
- Hospital internship: only relevant for medicine students (not important for you)
- Break: terms not enrolled at any university/college

The screenshot shows the 'Edit academic background' form in the ONLINE APPLICATION system. The form is divided into several sections:

- University/Subjects:** Includes dropdown menus for Country of Educational Institution (Germany), Place of university/college, University, Degree, and Form of studies. There is also a text field for Matriculation number.
- 1st subject according to statistics:** A dropdown menu.
- 2nd subject according to statistics:** A dropdown menu.
- 3rd subject according to statistics:** A dropdown menu.
- Semester:** This section is highlighted with a red dashed box. It contains a table with columns: from, to, total, Leaves of absence, Internship, Clinic (internship), Interruptions, and Type of break. The 'total' column has a value of 0. Each of the other columns has a dropdown menu and a range indicator (e.g., 'from 0 to 20').
- Status:** Includes dropdown menus for Intermediate exam (not scheduled) and Final exam (not scheduled). It also has fields for Grade (max. 20 characters) and Date (Format: DD.MM.YYYY).

At the bottom of the form, there are 'Save and Close' and 'Cancel/Close' buttons.

Status

You must enter this information in C@MPUS to continue with the application online. However, **keep in mind that this is not enough and you must complete Stage 2 of the application process by sending your Transcript of Records and Short Application Form by post.** Therefore, please make sure to fill the CGPA (Cumulative Grade Point Average) as is written on your Transcript of Records.

The screenshot shows the 'ONLINE APPLICATION' interface with a modal window titled 'Edit academic background'. The form is divided into several sections:

- University/Subjects:** Includes dropdown menus for Country of Educational Institution (Germany), Place of university/college, University, Degree, and Form of studies. A text field for Matriculation number is also present.
- Subjects:** Three dropdown menus for '1st subject according to statistics', '2nd subject according to statistics', and '3rd subject according to statistics'.
- Semester:** A table with columns for 'from', 'to', 'total', 'Leaves of absence', 'Internship', 'Clinic (internship)', 'Interruptions', and 'Type of break'. The 'from' and 'to' columns have dropdown menus.
- Status:** Two dropdown menus for 'Intermediate exam' and 'Final exam', both set to 'not scheduled'. Below each are 'Grade' (max 20 characters) and 'Date' (format: DD.MM.YYYY) fields.
- Buttons:** 'Save and Close' and 'Cancel/Close' buttons are at the bottom right, with 'Save and Close' highlighted by a red dashed box.

Please remember to click [**Save and Close**]. If everything was done right, you will see your entry listed as shown below. Click again on [**Add degree program**] to add further degrees, if this applies to you. Move to the next step clicking on [**Continue**].

The screenshot shows the 'ONLINE APPLICATION' interface with a modal window titled 'Academic background'. It displays a table with the following data:

University	Degree	Degree programs	from	to
Santiago, Universi..	Chemical Engi..	Chemical Engi..	04W	10W

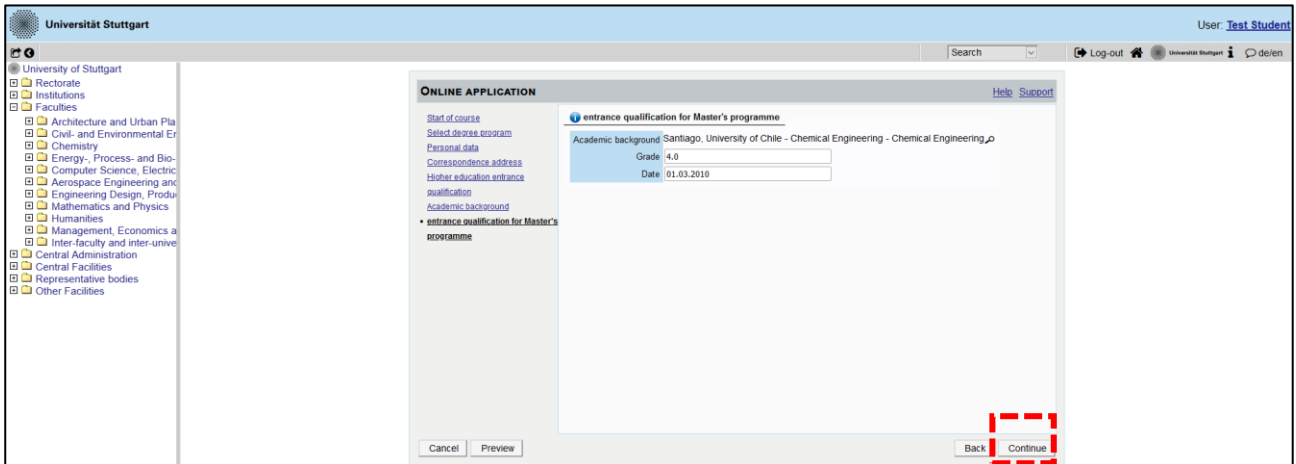
Below the table is an 'Add degree program' button. At the bottom of the modal are 'Cancel', 'Preview', 'Back', and 'Continue' buttons, with 'Continue' highlighted by a red dashed box.

STEP 17 / ONLINE APPLICATION – ENTRANCE QUALIFICATION FOR MASTER’S PROGRAM

In this step you must select the academic degree you are using to apply for M.Sc. WASTE. In case you have entered only one entry in the previous step, you just need to check the final grade and date, making corrections by clicking on **[Back]** if necessary.

If you have entered more than one degree, please select the correct one from the dropdown list, checking and correcting the information if necessary.

If everything is OK, please click on **[Continue]** to move forward with the application.



The screenshot displays the 'ONLINE APPLICATION' interface for the University of Stuttgart. The user is logged in as 'Test Student'. The main content area shows the 'entrance qualification for Master's programme' step. The academic background is 'Santiago, University of Chile - Chemical Engineering - Chemical Engineering'. The grade is '4.0' and the date is '01.03.2010'. The 'Continue' button is highlighted with a red dashed box.

University of Stuttgart

User: Test Student

Search

Log-out

University of Stuttgart

de/en

University of Stuttgart

Rectorate

Institutions

Faculties

- Architecture and Urban Planning
- Civil- and Environmental Engineering
- Chemistry
- Energy-, Process- and Bio-Engineering
- Computer Science, Electric Engineering and Information Technology
- Aerospace Engineering and Astronautics
- Engineering Design, Production and Management
- Mathematics and Physics
- Humanities
- Management, Economics and Business Administration
- Inter-faculty and inter-university cooperation
- Central Administration
- Central Facilities
- Representative bodies
- Other Facilities

ONLINE APPLICATION

Help Support

Start of course

Select degree program

Personal data

Correspondence address

Higher education entrance qualification

Academic background

- entrance qualification for Master's programme

entrance qualification for Master's programme

Academic background: Santiago, University of Chile - Chemical Engineering - Chemical Engineering

Grade: 4.0

Correspondence address

Date: 01.03.2010

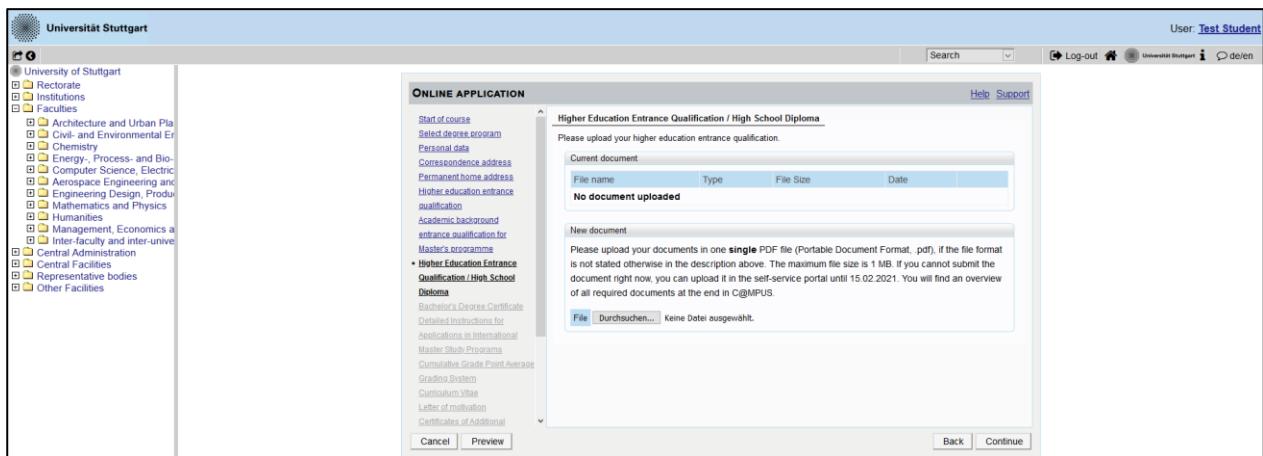
Cancel Preview

Back Continue

STEP 18 / ONLINE APPLICATION – HIGHER EDUCATION ENTRANCE QUALIFICATION

Please submit your higher education entrance qualification, corresponding to the information on Step 15.

The maximum file size is 1 MB. **Only pdf files are accepted.**



The screenshot shows the online application interface for Universität Stuttgart. The user is logged in as 'Test Student'. The main content area is titled 'ONLINE APPLICATION' and 'Higher Education Entrance Qualification / High School Diploma'. It prompts the user to upload their higher education entrance qualification. The interface includes a sidebar with a navigation menu, a search bar, and a list of document upload options.

ONLINE APPLICATION [Help](#) [Support](#)

Start of course
[Select degree program](#)
Personal data
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[entrance qualification for](#)
Master's programme
• **Higher Education Entrance Qualification / High School Diploma**
[Bachelor's Degree Certificate](#)
[Detailed instructions for Applications in International Master Study Programs](#)
[Cumulative Grade Point Average](#)
[Grading System](#)
[Curriculum Vitae](#)
[Letter of motivation](#)
[Certificates of Additional](#)

Higher Education Entrance Qualification / High School Diploma

Please upload your higher education entrance qualification.

Current document

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, pdf). If the file format is not stated otherwise in the description above. The maximum file size is 1 MB. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.

[File](#) [Durchsuchen...](#) Keine Datei ausgewählt.

[Cancel](#) [Preview](#) [Back](#) [Continue](#)

STEP 19 / ONLINE APPLICATION – BACHELOR’S DEGREE CERTIFICATE

Please upload your Bachelor’s degree certificate. This requirement only applies if you have already completed a degree program and received your certificate. If this is not available at the time of application, provide an official letter issued, stamped and signed by your university that you have finished your studies and that your degree certificate will be available at a later date.

In case you have additional university degrees (e.g. Master or Diploma), please upload here the certificate of the degree which you are using as entrance qualification for this specific Master program (as selected in Step 17).

Additional certificates can be uploaded later under the section “Certificates of Additional Degrees” in Step 25.

The maximum file size is **2 MB**. **Only pdf files are accepted.**

Please scroll down to see the file uploading area.

The screenshot shows the 'ONLINE APPLICATION' interface for a Bachelor's Degree Certificate. The left sidebar contains a navigation menu for the University of Stuttgart, including Rectorate, Institutions, Faculties, and various departments like Architecture and Urban Planning, Civil and Environmental Engineering, Chemistry, Energy, Process- and Bio-Engineering, Computer Science, Electric and Aerospace Engineering, Engineering Design, Production, Mathematics and Physics, Humanities, Management, Economics and Inter-faculty and inter-university, Central Administration, Central Facilities, Representative bodies, and Other Facilities.

The main content area is titled 'Bachelor's Degree Certificate' and contains the following text:

This requirement only applies if you have already completed a degree program and received your certificate.

Please upload your Bachelor's degree certificate.

In case you have another university degree (e.g. Master or Diploma), or in case you have more than one university degree, please upload the degree certificate of the study which serves as entrance qualification for the Master's program you are applying for currently.

You can upload certificates of additional studies and degrees on one of the following pages "Certificates of Additional Degrees and Transcripts of Records".

Below the text is a table for 'Current document' with columns for File name, Type, File Size, and Date. The table currently shows 'No document uploaded'.

At the bottom of the application area are 'Cancel' and 'Preview' buttons.

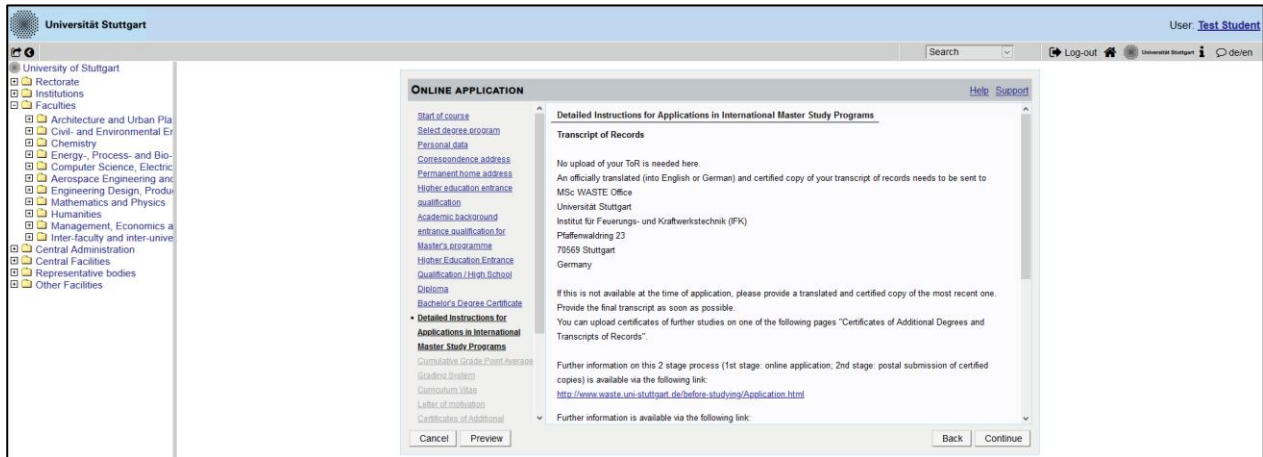
STEP 20 / ONLINE APPLICATION – TRANSCRIPT OF RECORDS

No upload of your Transcript of Records is needed here. The Transcript must be sent by post as part of Stage 2 of the application.

Further information on this two-stage process (Stage 1: online application / Stage 2: postal submission of certified copies) is available here:

<https://www.waste.uni-stuttgart.de/about-us/application-procedure/>

Please scroll down to see the complete information on the window.



The screenshot displays the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar shows a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', and 'Faculties'. The main content area is titled 'ONLINE APPLICATION' and includes a 'Help Support' link. Below this, there is a list of application steps: 'Start of course', 'Select degree program', 'Personal data', 'Correspondence address', 'Permanent home address', 'Higher education entrance qualification', 'Academic background', 'entrance qualification for Master's programme', 'Higher Education Entrance Qualification / High School Diploma', 'Bachelor's Degree Certificate', and 'Detailed Instructions for Applications in International Master Study Programs'. The 'Detailed Instructions...' section is expanded, showing the following text:

Transcript of Records

No upload of your ToR is needed here.
An officially translated (into English or German) and certified copy of your transcript of records needs to be sent to
MSc: WASTE Office
Universität Stuttgart
Institut für Feuerungs- und Kraftwerkstechnik (IFK)
Plattenwaldring 23
70569 Stuttgart
Germany

If this is not available at the time of application, please provide a translated and certified copy of the most recent one.
Provide the final transcript as soon as possible.
You can upload certificates of further studies on one of the following pages "Certificates of Additional Degrees and Transcripts of Records".

Further information on this 2 stage process (1st stage: online application; 2nd stage: postal submission of certified copies) is available via the following link:
<https://www.waste.uni-stuttgart.de/before-studying/Application.html>

Further information is available via the following link:

Buttons for 'Cancel', 'Preview', 'Back', and 'Continue' are visible at the bottom of the application window.

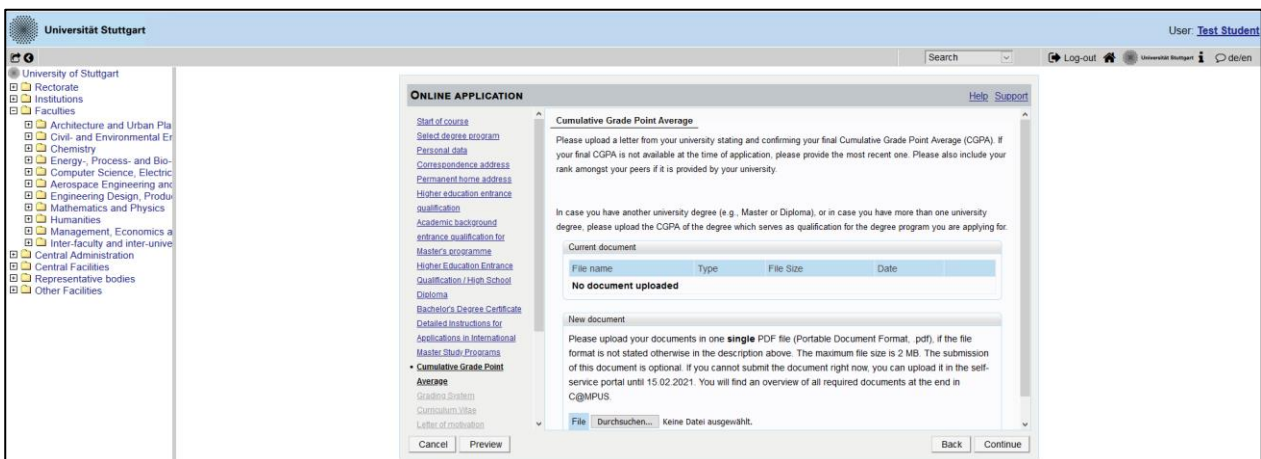
STEP 21 / ONLINE APPLICATION – CUMULATIVE GRADE POINT AVERAGE (OPTIONAL)

Please upload a letter from your university stating and confirming your final Cumulative Grade Point Average (CGPA). If your final CGPA is not available at the time of application, please provide the most recent one.

Please also include your rank amongst your peers if it is provided by your university. In case you have additional university degrees (e.g. Master or Diploma), please upload here the CGPA of the degree which you are using as entrance qualification for this specific Master program (as selected in Step 17).

The maximum file size is **2 MB**. **Only pdf files are accepted.**

Please scroll down to see the complete information on the window.



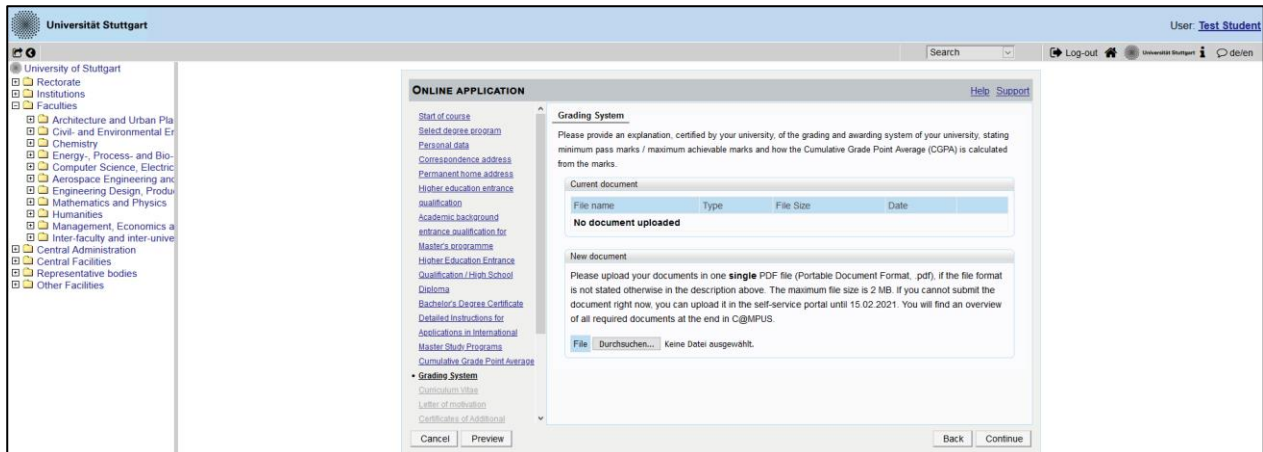
The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The user is logged in as 'Test Student'. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Institutions', 'Faculties', and 'Central Administration'. The main content area is titled 'ONLINE APPLICATION' and features a list of application steps on the left, with 'Cumulative Grade Point Average' selected. The main panel displays instructions for uploading a letter confirming the final CGPA. It includes a table for 'Current document' which is currently empty, and a 'New document' section with an upload button and a file search option. The interface also includes a search bar, a 'Log-out' button, and a 'de/en' language selector in the top right corner.

File name	Type	File Size	Date
No document uploaded			

STEP 22 / ONLINE APPLICATION – GRADING SYSTEM

Please provide an explanation, certified by your university, of the grading and awarding system of your university, stating minimum pass marks / maximum achievable marks and how the Cumulative Grade Point Average (CGPA) is calculated from individual marks.

The maximum file size is 2 MB. **Only pdf files are accepted.**



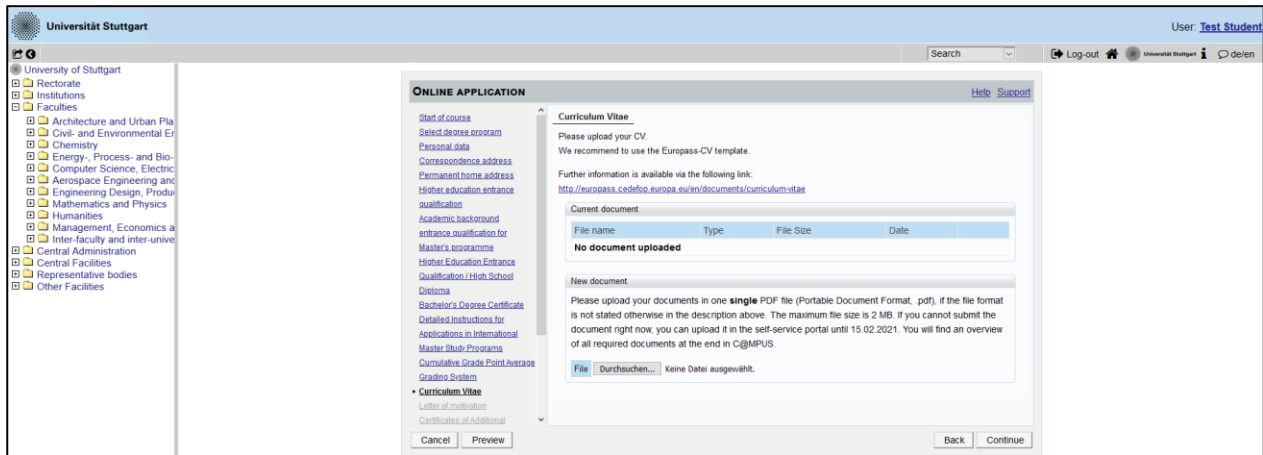
The screenshot shows the online application interface for the University of Stuttgart. The user is logged in as 'Test Student'. The main content area is titled 'ONLINE APPLICATION' and 'Grading System'. It contains a text prompt: 'Please provide an explanation, certified by your university, of the grading and awarding system of your university, stating minimum pass marks / maximum achievable marks and how the Cumulative Grade Point Average (CGPA) is calculated from the marks.' Below this, there are two sections for document uploads: 'Current document' and 'New document'. The 'Current document' section shows a table with columns 'File name', 'Type', 'File Size', and 'Date', and the message 'No document uploaded'. The 'New document' section contains instructions: 'Please upload your documents in one single PDF file (Portable Document Format, pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.' A 'File' button with a search icon and the text 'Keine Datei ausgewählt.' is visible. The left sidebar shows a navigation menu with categories like 'University of Stuttgart', 'Institutions', 'Faculties', and 'Other Facilities'. The 'Grading System' category is selected.

STEP 23 / ONLINE APPLICATION – CURRICULUM VITAE

Please upload your CV. We recommend using the Europass-CV template available in the following link:

<https://europa.eu/europass/en/create-europass-cv>

The maximum file size is 2 MB. **Only pdf files are accepted.**



The screenshot shows the online application interface for the University of Stuttgart. The user is logged in as 'Test Student'. The main content area is titled 'ONLINE APPLICATION' and 'Curriculum Vitae'. It instructs the user to upload their CV, recommending the Europass-CV template. A link is provided for further information: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>. Below this, there is a table for 'Current document' with columns for File name, Type, File Size, and Date. The table shows 'No document uploaded'. A 'New document' section follows, with instructions to upload a single PDF file (maximum 2 MB) and a deadline of 15.02.2021. A 'File' button is visible, with the text 'Keine Datei ausgewählt.' (No file selected).

File name	Type	File Size	Date
No document uploaded			

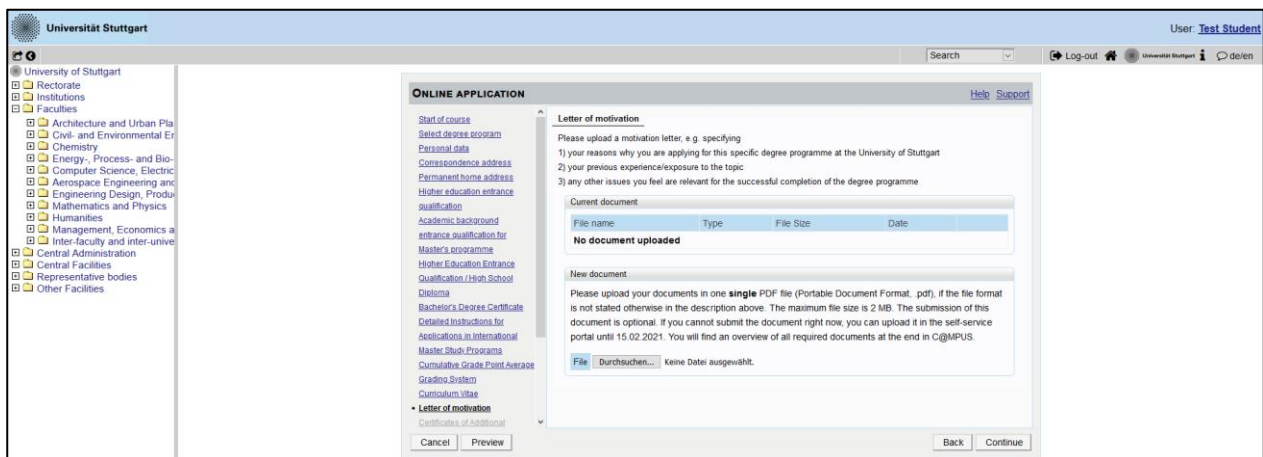
STEP 24 / ONLINE APPLICATION – LETTER OF MOTIVATION (OPTIONAL)

Please upload a motivation letter (two pages maximum), e.g. specifying

- a) the reasons why you are applying for this specific degree program at the University of Stuttgart,
- b) your previous experience/exposure to the topic,
- c) any other issues you feel are relevant for the successful completion of the degree program.

Although optional, a good motivation letter can be a decisive factor in the success of your application.

The maximum file size is **2 MB**. **Only pdf files are accepted.**



The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', 'Faculties', and various faculties such as 'Architecture and Urban Planning', 'Civil- and Environmental Engineering', 'Chemistry', etc. The main content area is titled 'ONLINE APPLICATION' and includes a 'Letter of motivation' section. This section contains instructions: 'Please upload a motivation letter, e.g. specifying' followed by three numbered points: 1) your reasons why you are applying for this specific degree programme at the University of Stuttgart, 2) your previous experiential/exposure to the topic, and 3) any other issues you feel are relevant for the successful completion of the degree programme. Below the instructions is a table for 'Current document' with columns for 'File name', 'Type', 'File Size', and 'Date'. The table is currently empty, showing 'No document uploaded'. There is also a 'New document' section with instructions: 'Please upload your documents in one single PDF file (Portable Document Format .pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. The submission of this document is optional. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.' At the bottom of the form, there are 'File', 'Durchsuchen...', and 'Keine Datei ausgewählt.' buttons, along with 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

STEP 25 / ONLINE APPLICATION – CERTIFICATES OF ADDITIONAL DEGREES AND TRANSCRIPTS OF RECORDS (OPTIONAL)

Please upload here the certificates from additional studies and degrees, if any, including their corresponding Transcripts of Records.

For applicants of the People’s Republic of China, the Socialistic Republic of Vietnam, Mongolia, and India it is mandatory to upload here an original certificate or confirmation of the APS (Akademische Prüfstelle des Kulturreferats), obtained at the Embassy of the Federal Republic of Germany in your home country.

The maximum file size is **2 MB**. **Only pdf files are accepted.**

The screenshot shows the online application interface for Universität Stuttgart. The user is logged in as 'Test Student'. The main content area is titled 'ONLINE APPLICATION' and 'Certificates of Additional Degrees and Transcripts of Records'. It instructs users to upload certificates from additional studies and degrees, with a maximum file size of 2 MB. The interface includes a 'Current document' table showing 'No document uploaded' and a 'New document' section with a 'File' button and a search icon. The left sidebar contains a navigation menu with various university departments and facilities.

File name	Type	File Size	Date
No document uploaded			

STEP 26 / ONLINE APPLICATION – APPLICATION FORM DAAD (NOT APPLICABLE)

For self-financed studies, this step must be skipped. Press [Continue] to move forward with the application.

The screenshot shows the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar contains a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', and 'Faculties'. The main content area is titled 'Application form DAAD' and includes instructions for uploading a DAAD-Scholarship Application Form. It also features a table for 'Current document' and a section for 'New document' with a file upload area. The bottom of the page has 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

Universität Stuttgart

User: **Test Student**

Search [v] Log-out Universität Stuttgart de/en

ONLINE APPLICATION

[Help](#) [Support](#)

Application form DAAD

OPTIONAL: Please upload your DAAD-Scholarship Application Form in case you want to apply for a DAAD-scholarship.
Only applicable for international applicants from developing and threshold countries.

Further information is available in our website: <https://www.waste.uni-stuttgart.de/before-studying/Application.html>

Further information is available via the following link:
<https://www.waste.uni-stuttgart.de/before-studying/Application.html>

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, .pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. The submission of this document is optional. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in CGMPUS.

Cancel Preview Back Continue

STEP 27 / ONLINE APPLICATION – LETTERS OF RECOMMENDATION (OPTIONAL)

You may upload letter(s) of recommendation, academic or from employers, if available.

Although optional, good recommendation(s) can be a decisive factor in the success of your application.

The maximum file size is **2 MB**. **Only pdf files are accepted.**

The screenshot displays the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar shows a navigation menu with categories like 'University of Stuttgart', 'Rectorate', 'Institutions', and 'Faculties'. The main content area is titled 'Letters of recommendation' and includes the following text: 'You may upload your Letter(s) of Recommendation if available.' Below this is a table for 'Current document' with columns for 'File name', 'Type', 'File Size', and 'Date', which is currently empty. A 'New document' section provides instructions: 'Please upload your documents in one single PDF file (Portable Document Format, .pdf). If the file format is not stated otherwise in the description above. The maximum file size is 2 MB. The submission of this document is optional. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.' At the bottom of the upload area, there is a 'File' button and the text 'Durchsuchen... Keine Datei ausgewählt.' The interface also features 'Cancel', 'Preview', 'Back', and 'Continue' buttons.

STEP 28 / ONLINE APPLICATION – PROOF OF ENGLISH LANGUAGE PROFICIENCY

Please provide certified proof of your English language proficiency (i.e. TOEFL or IELTS score report or equivalent). The English test certificate must not be older than 2 years at the time of the application deadline (February 15th, 2025). If a recent certificate is not available at time of application, please upload the older document, provided you submit the new language certificate prior to enrolment.

If your previous degree has been conducted in English, an official certificate issued by your university is required to confirm the language of instruction. This is possible **only if your degree has been completed within the past 3 years at the time of the application deadline.**

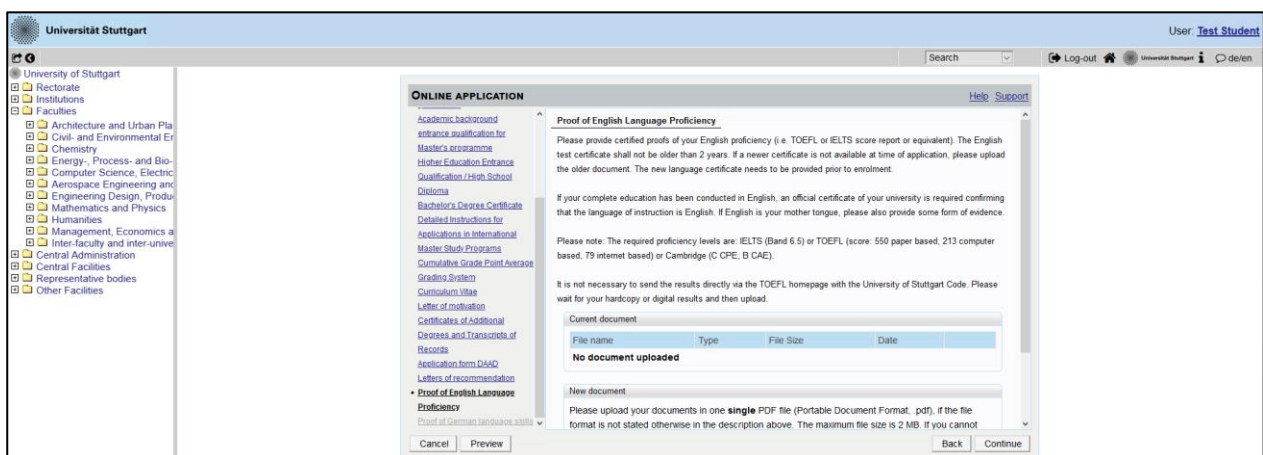
Some exemptions apply to this item. Please check our FAQs at the following link:

https://www.waste.uni-stuttgart.de/download/FAQs_30-04-2024.pdf

Please note that the required proficiency levels are: IELTS (Band 6.5), TOEFL (score: 550 paper based, 213 computer based, 88 internet based) or Cambridge (C CPE, B CAE).

Do not send the results directly via the TOEFL homepage with the University of Stuttgart Code. Please wait for your hardcopy or digital results and then upload it.

Please scroll down to see all the information on the window.



The screenshot displays the 'ONLINE APPLICATION' interface for the University of Stuttgart. The left sidebar shows a navigation menu with categories like 'University of Stuttgart', 'Institutions', 'Faculties', and 'Central Administration'. The main content area is titled 'ONLINE APPLICATION' and features a 'Proof of English Language Proficiency' section. This section includes instructions on providing certified proof of English proficiency, a list of required proficiency levels (IELTS, TOEFL, Cambridge), and a file upload area. The file upload area shows a table with columns for 'File name', 'Type', 'File Size', and 'Date', and a message stating 'No document uploaded'. Below the table, there is a 'New document' section with instructions on how to upload documents in a single PDF file. The interface also includes a search bar, a user profile for 'Test Student', and a 'Log out' button.

STEP 29 / ONLINE APPLICATION – PROOF OF GERMAN LANGUAGE PROFICIENCY

If this is not available at time of application, proof has to be provided by the end of the second semester of M.Sc. WASTE. Remember that in case you do not have any previous German language knowledge, you must attend the intensive course offered in September 2024 by the International Center of the University of Stuttgart. Admitted students can take this course free of charge without an additional registration.

Further information for German courses offered by the Language Center prior to enrolment at the University of Stuttgart can be found at:

<https://www.student.uni-stuttgart.de/en/international/german-courses/>

The screenshot shows the online application portal for the University of Stuttgart. The user is logged in as 'Test Student'. The main content area is titled 'ONLINE APPLICATION' and features a list of application requirements on the left and a detailed section for 'Proof of German language skills' on the right.

ONLINE APPLICATION

- [entrance qualification for Master's programme](#)
- [Higher Education Entrance Qualification / High School Diploma](#)
- [Bachelor's Degree Certificate](#)
- [Detailed Instructions for Applications in International Master Study Programs](#)
- [Cumulative Grade Point Average](#)
- [Grading System](#)
- [Curriculum Vitae](#)
- [Letter of motivation](#)
- [Certificates of Additional Courses and Transcripts of Records](#)
- [Application form DAAD](#)
- [Letters of recommendation](#)
- [Proof of English Language Proficiency](#)
- Proof of German language skills**

Proof of German language skills

If this is not available at time of application the document needs to be provided by the end of semester 2.

Further information for German courses offered by the language centre prior to enrolment at the University of Stuttgart can be found at:

Further information is available via the following link:
https://www.student.uni-stuttgart.de/international/deutschkurse/intensivkurs_deutsch/

Current document

File name	Type	File Size	Date
No document uploaded			

New document

Please upload your documents in one **single PDF** file (Portable Document Format, pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. If you cannot submit the document right now, you can upload it in the self-service portal until 15.02.2021. You will find an overview of all required documents at the end in C@MPUS.

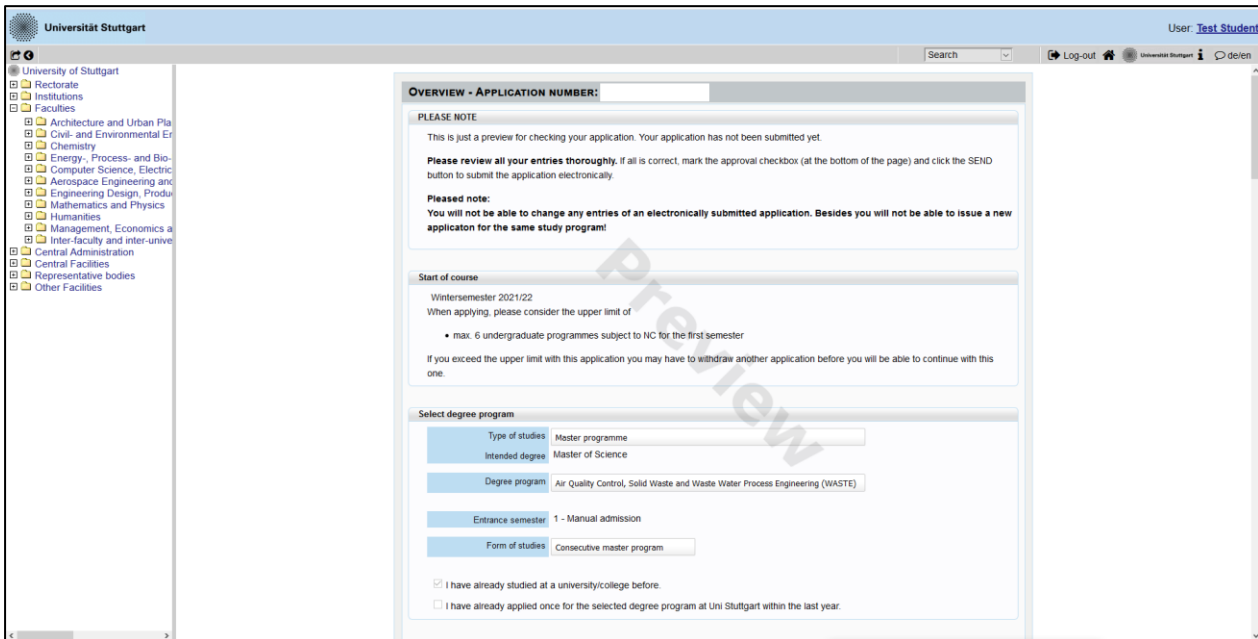
[File](#) [Durchsuchen...](#) Keine Datei ausgewählt.

[Cancel](#) [Preview](#) [Back](#) [Continue](#)

STEP 30 / OVERVIEW AND CONFIRMATION

Please note: at this point, your application has not been submitted yet.

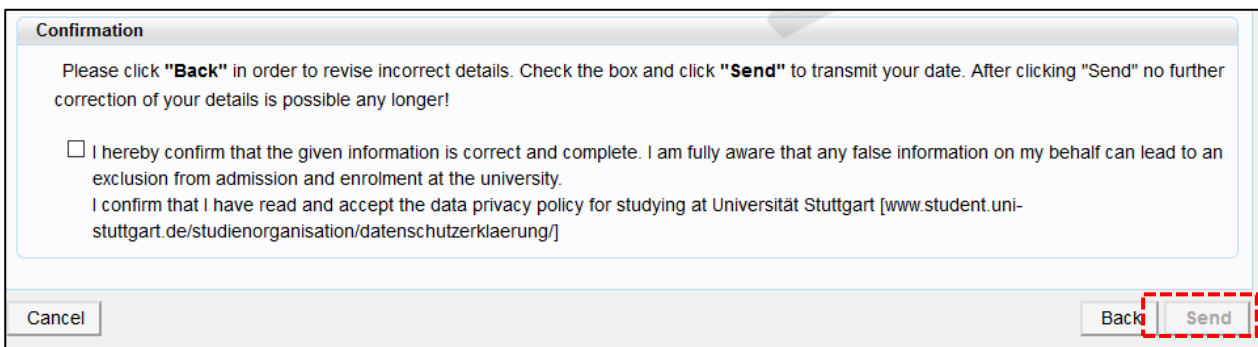
Please review all your entries thoroughly (you might need to scroll down to the bottom of the page).



The screenshot shows the 'OVERVIEW - APPLICATION NUMBER:' page in the University of Stuttgart portal. The page is titled 'OVERVIEW - APPLICATION NUMBER:' and contains a 'PLEASE NOTE' section. The note states: 'This is just a preview for checking your application. Your application has not been submitted yet. Please review all your entries thoroughly. If all is correct, mark the approval checkbox (at the bottom of the page) and click the SEND button to submit the application electronically. Please note: You will not be able to change any entries of an electronically submitted application. Besides you will not be able to issue a new application for the same study program!' Below the note, there are sections for 'Start of course' (Wintersemester 2021/22) and 'Select degree program'. The 'Select degree program' section includes dropdown menus for 'Type of studies' (Master programme), 'Intended degree' (Master of Science), 'Degree program' (Air Quality Control, Solid Waste and Waste Water Process Engineering (WASTE)), 'Entrance semester' (1 - Manual admission), and 'Form of studies' (Consecutive master program). At the bottom, there are two checkboxes: 'I have already studied at a university/college before.' (checked) and 'I have already applied once for the selected degree program at Uni Stuttgart within the last year.' (unchecked).

Click **[Back]** in order to edit incorrect entries.

At the bottom of the page, you will be asked to confirm your application:



The confirmation dialog box is titled 'Confirmation' and contains the following text: 'Please click "**Back**" in order to revise incorrect details. Check the box and click "**Send**" to transmit your data. After clicking "Send" no further correction of your details is possible any longer!' Below the text, there is a checkbox: 'I hereby confirm that the given information is correct and complete. I am fully aware that any false information on my behalf can lead to an exclusion from admission and enrolment at the university. I confirm that I have read and accept the data privacy policy for studying at Universität Stuttgart [www.student.uni-stuttgart.de/studienorganisation/datenschutzerklaerung/]'. At the bottom of the dialog, there are three buttons: 'Cancel', 'Back', and 'Send'. The 'Send' button is highlighted with a red dashed border.

If everything is correct, tick the approval checkbox and click **[Send]** to submit the application electronically.

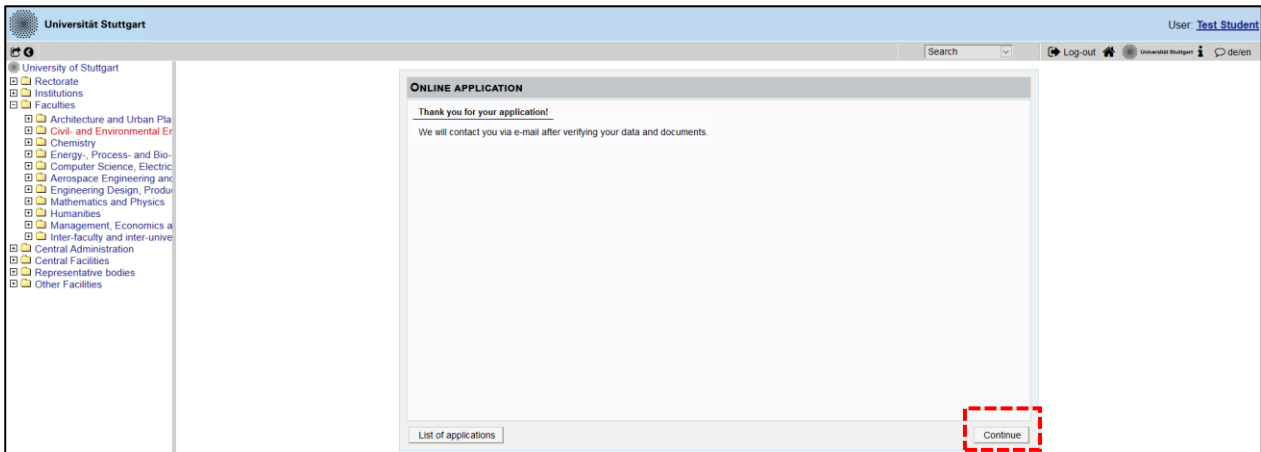
You will not be able to change any entries of the submitted application. Moreover, you will not be able to issue a new application for the same study program.

STEP 31 / ONLINE APPLICATION – APPLICATION COMPLETED

Congratulations!

You successfully submitted your online application for the Master of Science Study program WASTE and finished Stage 1 of the application.

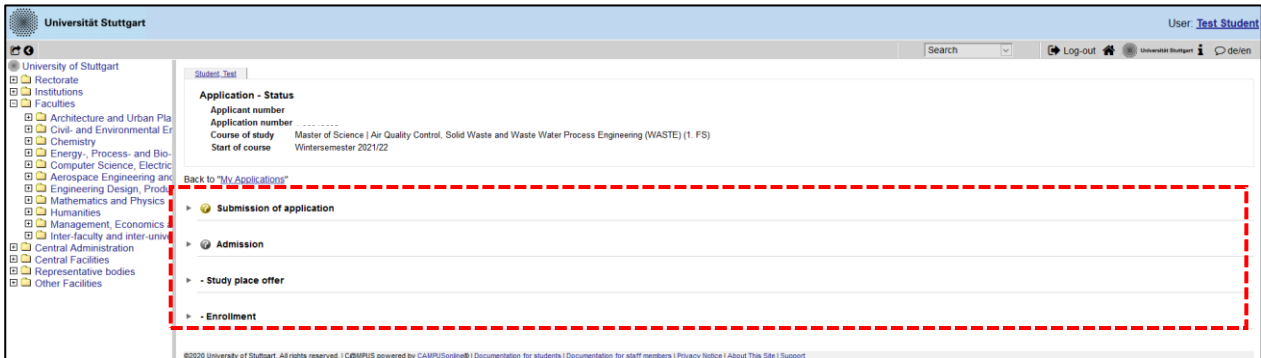
Please click on **[Continue]**.



STEP 32 / ONLINE APPLICATION – APPLICATION STATUS

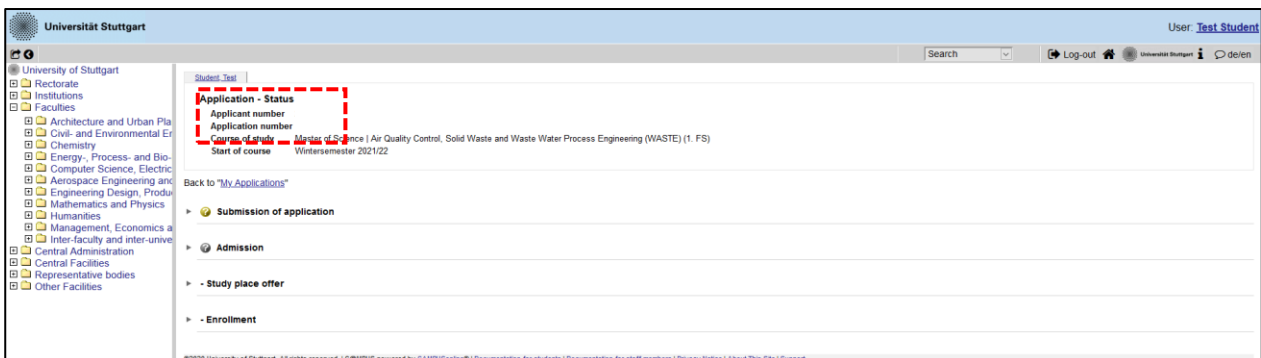
Now you can check the status of your application including:

1. Status of the submission under **Submission of application**
2. Details of the admission procedure and the results of admission procedure under **Admission**
3. Study place offer (please note: you can accept or decline a study place only after you have been granted admission)
4. Enrollment (please note: at the moment of application, no information is available)

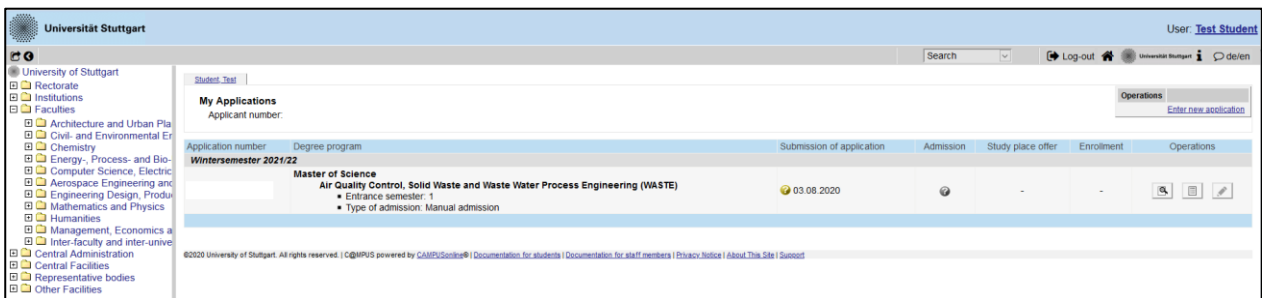
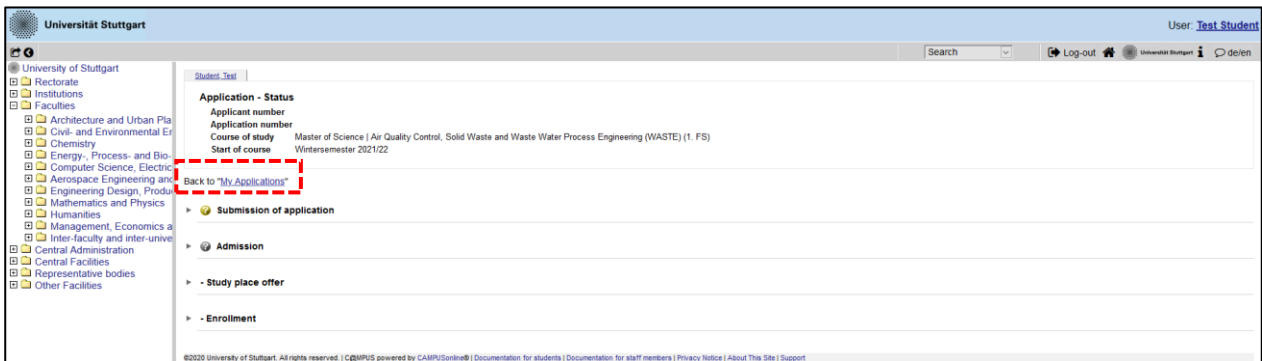


Please remember that you need to enter your **Applicant number** and your **Application number** (please see red box below) in the “Short Application Form” for Stage 2 of your application. The Short Application Form is downloadable from the M.Sc. WASTE website:

<https://www.waste.uni-stuttgart.de/about-us/application-procedure/>



By clicking on **[My Applications]** you will be forwarded to the window where all your applications appear, in case that you have applied for more than one Master Program at the University of Stuttgart.



Remember your application is not complete yet since you **must** complete Stage 2 (see next page).

STEP 33 / POSTAL APPLICATION – FINAL STEP

Please be once again reminded that your application is only valid when you also complete **Stage 2: Postal submission of the required application documents (Short Application Form and Transcript of Records) to the WASTE Office:**

**M.Sc. WASTE Office
Admissions Committee
Universität Stuttgart
Institut für Feuerungs- und Kraftwerkstechnik
Pfaffenwaldring 23
D-70569 Stuttgart
Germany**

Upon arrival of your complete set of application documents by post, you will receive a confirmation email by the M.Sc. WASTE Office.

The short application form can be downloaded from our website:
<https://www.waste.uni-stuttgart.de/>

Thank you very much. We wish you success with your application to the M.Sc. WASTE!

Further information

You have further questions concerning the **enrolment**:

→ Please contact the [Admissions Office for Foreign Citizens of the University of Stuttgart](#).

You have questions concerning **technical problems with C@MPUS**:

→ Please send an email to: [support\(at\)campus.uni-stuttgart.de](mailto:support(at)campus.uni-stuttgart.de)

You have questions regarding the M.Sc. WASTE program:

→ Please contact the M.Sc. WASTE Office:

<https://www.waste.uni-stuttgart.de/our-students-and-alumni/contact/>

You have general questions concerning other degree programs:

→ Please contact the office of International Affairs:

<https://www.uni-stuttgart.de/en/study/international/>

OR

the Student Counselling Center (ZSB) of the University of Stuttgart:

<https://www.uni-stuttgart.de/en/study/counseling/zsb/>

Of course you are welcome any time to visit the
M.Sc. WASTE Website:

<http://www.waste.uni-stuttgart.de/>